



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Dhing College

- Name of the Head of the institution **Dr. Biman Hazarika**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03672260500**
- Mobile No: **8133809105**
- Registered e-mail **dhingcollege@gmail.com**
- Alternate e-mail **pankajsk37@gmail.com**
- Address **Dhing**
- City/Town **Nagaon**
- State/UT **Assam**
- Pin Code **782123**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Dr. Manoj Kumar Saikia**
- Phone No. **09435162662**
- Alternate phone No. **7896330314**
- Mobile **7896330314**
- IQAC e-mail address **pankajsk37@gmail.com**
- Alternate e-mail address **dhingcollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://dhingcollege.in/admin/iqac_doc/3813111406_2021-22%20Academic%20Calender.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://dhingcollege.ac.in/iqac-detail/194/show>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	65.00	2004	04/11/2004	03/10/2009
Cycle 2	B++	2.82	2016	05/11/2016	04/10/2021
Cycle 3	B+	2.52	2022	07/02/2023	06/01/2028

6. Date of Establishment of IQAC

13/03/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Indian council of historical research	Seminar: F. No.8-111/2021/Seminar Title: Integrating the Indian Nation Synthesising Concept and Praxis.	Indian council of historical research	2021	Rs. 2,00,000/- (Rupees two lakhs only)
Bulk Posting from Higher Education , Assam to Dhing College , Dhing, Nagaon, Assam	for free Admission to BPL Students	State government of Assam	2021-22	42,58,884.00 (Fourty two lakhs fifty eight thousand eight hundred eighty four repees only)
AIDS Cntrol Society	Awareness Programme	AIDS Cntrol Society, Assam	2021-22	36,000/- (Thirty six thousand rupees only)

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **03**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

? Implementation of Outcome-Based Education (OBE) to enhance learning outcomes.

? Support for research and innovation among faculty and students.

? Improved student support services, including counseling and career guidance.

? Engaged in community outreach and social initiatives for civic responsibility.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC's artistic plan of action for campus beautification and painting work has turned the college grounds into an enchanting and inspiring place.	The campus now flourishes as a captivating and inspiring landscape
Complete the 3rd Cycle NAAC Assessment and Accreditation Process of the college.	Secured A Grade with CGPA 2.52
The college canteen has undergone a splendid renovation, enhancing its overall ambiance and facilities.	As a result of the splendid renovation, the college canteen now boasts an improved ambiance and enhanced facilities, providing students and staff with a delightful dining experience.
IQAC meticulously crafted a comprehensive plan of action for the renovation of the Academic building, orchestrating a harmonious blend of vision, functionality, and aesthetic appeal.	As a result of IQAC's meticulous planning and execution, the renovation of the Academic building has breathed new life into the institution, creating a vibrant and inspiring learning environment for students and faculty alike.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	01/06/2023

14. Whether institutional data submitted to AISHE

Part A

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? Improved student support services, including counseling and career guidance.		
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	01/06/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	15/02/2023
15. Multidisciplinary / interdisciplinary	

Dhing College must set ambitious goals to thrive under NEP 2020, aiming to create a space for multidisciplinary mobility and nurturing skilled individuals through autonomy and adequate resources. While the existing streams of Arts, Science, and Commerce allow for some interdisciplinary exercises, the institution has introduced several new certificate courses for the session 2022-2023. Faculty exchange programs, engagement with socio-political and environmental issues, and community outreach with NCC and NSS volunteers enrich the learners' experience.

Additionally, diploma and certificate courses such as add-on courses focus on the knowledge-skill interface, complementing the college's holistic approach to education. Students engage in experiential learning, undertaking projects, field surveys, and extension works. Expanding the Commerce stream at the undergraduate level and also introducing new subjects in the Arts stream, alongside provincialisation of Commerce, are key priorities that demand time and academic flexibility. Dhing College remains dedicated to fostering a comprehensive educational environment, ensuring the holistic development of its students.

16.Academic bank of credits (ABC):

As an affiliating college of Gauhati University, Dhing College does not play an active role in designing and maintaining the centrally-run Academic Bank of Credit (ABC) which is overseen by the parent university. However, the IQAC of the college takes the responsibility to supervise and guide students in effectively managing their credits through the ABC system to ensure a seamless academic journey.

17.Skill development:

In the realm of humanities, learners gain valuable experiences and learn essential values like integration, gender equity, tolerance, and knowledge of indigenous aspects, which prepare them for real-life challenges. The courses focus on developing critical and creative skills rather than pedagogical overload, fostering situational expertise. To address employability concerns, our college introduced add-on courses, diploma courses for skill enhancement and self-employment opportunities. Diploma courses in yoga, performing arts, computer applications etc have piqued students' interest in career choices. We offer certificate courses to bridge gaps and develop vocational expertise. Our students, deeply connected to rural ethos, possess natural skills in weaving, culinary arts, and indigenous crafts. We aim to

orient them towards diverse fields like aquaculture, food processing, mobile repairing, fashion designing, beautician, tailoring, poultry management, plumbing and entrepreneurship development. Embracing the National Education Policy, 2020 we promote learning by doing and foster a passion for creative imagination and critical thinking, evident in our certificate courses on arts appreciation, data analysis, language proficiency, and computer applications.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The current CBCS syllabi effectively integrate topics related to ancient Indian aesthetics, literature, sociopolitical thought, education system, and values, instilling a sense of pride and connectedness to our rich Indian knowledge heritage among learners. For instance, Literature students study both Western aesthetics and literature, as well as Indian aesthetics, drama, and epic narratives, creating a balanced and culturally rooted learning experience. Additionally, the inclusion of the "Yoga for Health" course acknowledges the significance of Yoga's historical achievements and addresses current needs. Through appropriate integration of Indian knowledge system in teaching, including Indian languages, culture, and online courses, our institution fosters a holistic and culturally relevant education for students, promoting a deeper understanding of India's diverse traditions and nurturing a sense of identity and belonging.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In higher education, there has been an increased focus on Outcome-Based Education (OBE) as a transformative approach to learning. OBE places emphasis on defining specific learning outcomes that students should achieve by the end of a course or program. This method shifts the focus from mere content delivery to measuring students' actual understanding and application of knowledge. By aligning teaching strategies, assessment methods, and curriculum design with predetermined outcomes, OBE promotes active student engagement, critical thinking, problem-solving skills, and overall academic excellence. The implementation of OBE fosters a learner-centric environment, empowering students to take ownership of their learning journey and equipping them with the necessary skills and competencies to thrive in a dynamic and rapidly changing world. As an institution, we are committed to embracing OBE principles to ensure the holistic development and success of our students, aligning with the vision and objectives of NEP, 2020..

20.Distance education/online education:

The college has been successfully offering distance education programs through Krishna Kanta Handique State Open University (KKHSOU) for both undergraduate and postgraduate levels. Learners from various districts enroll in KKHSOU programmes in each academic session, achieving commendable results in subsequent years. Our institution has a well-established digital education system that empowers faculty members to conduct online classes, share study materials, video tutorials, and assign homework through an online using departmental Whatsapp group. Emphasizing the importance of audio-visual learning materials, our faculty members prioritize their development. Furthermore, the college conducts online classes when require for catering to a wide range of learners seeking quality education through flexible learning approaches. As an institution committed to educational excellence, we continue to embrace the advancement of distance and online education, providing our students with accessible and enriched learning experiences in line with the NEP, 2020.

Extended Profile**1.Programme**

1.1	527
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Number of courses offered by the institution across all programs during the year	
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File Description	Documents
Data Template	View File

2.Student

2.1	1404
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Number of students during the year	
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File Description	Documents
Data Template	View File

2.2	342
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
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File Description	Documents
Data Template	View File
2.3	246
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	38
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	38
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	9,77
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	91
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

Dhing College is affiliated to Gauhati University, Assam and follows the curriculum prescribed by the University. The Internal Quality Assurance Cell (IQAC) in consultation with the academic committee of the college headed by the Principal prepares the class routine & the annual academic calendar to effectively implement the curriculums for each semester for every session. Teachers are encouraged to evaluate their students continuously throughout the semester by conducting unit tests and sessional examination after completion of 25% and 50% course unit to ensure learners' outcome on the teaching learning system. Periodical guest lectures are also arranged by respective departments to make the students aware of their career prospect. No student is allowed to sit in the examination unless he/she completes 75% of attendance. The traditional classroom teaching is supplemented by regular tutorials, group discussions, extensive lab work, projects, and outreach exposure by way of field trip, industry/R&D lab visits and training in co-curricular activities especially by NCC, NSS wing & Biotech Hub of the College. Besides traditional lectures and seminars, the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are also available to make the delivery of the curriculum enabling and interesting for the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, the University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations. Dhing College follows the calendar issued by the University strictly and plans all its activities including the conduct of CIE. College prepares an institutional -level academic calendar of events which includes details like the total number of working days and holidays, CIE dates etc. Each department prepares their respective department calendar which comprises Seminar, Practicals, Projects, guest lectures, workshops, field visits, and extra-curricular activities. Internal Assessment tests (IA), assignments,

practicals and seminars are part of the Continuous Internal Evaluation (CIE) of students. The college has an examination committee which prepare the internal assessment test timetable and appoints AOCs for timely conduct of exams as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective HODs in consultation with the Coordinator of IQAC. Continuous evaluation and assessments are also done for laboratory courses, project works, seminars, and Conduction of laboratory experiments and viva, Submission of practical book/ records are the major components of laboratory course evaluation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

527

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

No

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

No

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

No

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College runs 29 programmes, 03 UG courses in Arts, Science and

Commerce stream. The College does not frame curriculum individual and follows and follows the curriculum designed by Gauhati University, Assam which include various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

1] Environment and Sustainability: Environmental Studies, is a compulsory subject for all under graduate second year students, related to Environment and Sustainability. The institution takes care to inculcate values related to environment and sustainability through various projects, practices and programs under NSS and NCC. The departments also conduct following activities:

A] The Botany department organized a Poster Competition and Essay Competition on World Environmental Day, National Science Day and Forest Day.

B] The Chemistry department conducted No Vehicle Day, Plastic Eradication, Water Analysis, Paper Bag Making and Soil Testing.

C] The NSS and NCC Units conducted Tree Plantation, Lecture Programmes, Swaccha Bharat Abhiyan and Street Plays on the issues of Environment and Sustainability

D] The Physics Department organised an awareness programme on Renewable Energy Sources and E-waste Management

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

173

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

173

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1404

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

340

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the students have to attend a compulsory counseling session during the admission process. We, generally give emphasis on improving the performance of slow learners by providing remedial classes. Also the College has a mechanism of Mentor-Mentee system through which all kinds of academic support are provided to the slow & advance learners.

Strategies made for slow learners:

1. Remedial teaching: Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities.
2. Group Study System is also encouraged with the help of the advanced learners.
3. Providing peer tutorials by high ability classmates.
4. Academic and personal counseling is given to the slow learners by the tutor ,mentor and the ICG C counseling cell of the College..
5. Encouraging them to spend more time on reading in libraries beside the class hours.

Strategies made for advanced learners by the institutions:

1. Project work in place of class quizzes.
2. Extended library use.
3. Tutoring slow learners.
4. Seminars, Webinars, online quizzes.

5. Talented students are motivated to participate in extra-curricular activities

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1404	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college wants to make education more fruitful by motivating the students to actively participate in the teaching-learning activities. The college authority has arranged ICT-enabled classrooms, smart class rooms and ICT-enabled seminar cum meeting halls have been set up in the institution for organizing seminars/lectures/popular talks for the students. Occasional guest lectures by subject experts from various disciplines and academia are organized from time to time to provide knowledge to the students beyond the prescribed syllabus.

Teachers employ different participative learning process like departmental student seminars, group discussions, project works, home assignments, and other value-added activities like workshops and seminars, field works, field surveys and visits to renowned institutions. In order to develop the overall personality and enrich students' creativity and decision making skills, the college has adopted certain activities like NSS/NCC camps, yoga and gymnasium, cultural events, departmental wall magazines, personality and soft skill development programmes. These activities are aimed to develop human values, ethics and leadership qualities amongst the students. Students are encouraged and facilitated to participate in different institutional (e.g.

Annual College Week) as well as inter institutional events and competitions (Inter-College Youth Festival), primarily through the students' union body, for tapping and facilitating the extraordinary potentials/ skills inherent in the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Dhing college follows ICT enabled teaching in addition to the traditional classroom education. Institute premises are Wi-Fi enabled: The College library is fully automated having ICT oriented conferencing room. In summary the College has the following facilities :

1. Specialized computer laboratory with an internet connection has been provided to promote independent learning. MAC-ID based Wi-Fi facility
2. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator.
3. Access of e-journal in the library.
4. A Seminar Room in administrative building with facilities of ICT.
5. A well-established ICT enabled Biotech Hub laboratory also exist to support the students in teaching learning process.
6. The College has also a mechanism to support the students by providing learning material in the form of E-contents/ Class notes/ videos etc.
7. More over every department has students -Teachers whatsapp/facebook/twitter/instagram group through which leaning materials are quickly shared among students.
8. The other general ICT tools for teaching and learning process available are as follows: Desktop and laptops, Projector, Digital

cameras, Printer, Photocopier, Tablets, PoppletPendrive, Ipods, Web boards, Scanners, Microphones interactive, white board DVDs and CDs Flash, Matlab, SPSS, Soul 2.0, D Space, Digital Camera with software etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

40

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Dhing college is affiliated to Gauhati University, Assam and follows the examination pattern of the University. GU's new guide line for CBCS system is strictly adhered to with respect to evaluation process. There are two sessional tests conducted in every year. The schedule of internal/sessional examinations is given in the institution's academic calendar which is prepared at par with the University's academic calendar. The institution's examination committee framed guidelines for appointing AOC in conducting the aforesaid examination. Following reforms have been carried out effectively for conducting CIE: Proper scheduling the dates of internal examination, seating arrangement, hall/ rooms invigilators duty list, preparing question paper for the internal

examination in the prescribed pattern, scrutiny of the prepared question paper is carried out by HOD/ subject expert of concerned department. After completion of the internal examination, the facilities evaluate the answer scripts and distribute to the students for re-correction. The faculty members submit the re-corrected scripts to the examination branch and marks are displayed on the notice board. For practical examinations, each student is assessed through viva questions and observations. The evaluation for project work in some departments is assessed by conducting periodical project work.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal examination , the system of internal assessment& examination notice is communicated with the students well in advance. According to the academic calendar, a student has to appear two internal examinations per semester. The schedule of examination is decided by the examination committee of the College under the chairmanship of the Principal. The Principal appoints the AOC for conduct of respective examination. Latter AOC prepare the list of invigilators and assign their duties for internal examination. The marks of internal unit test are shown in the classroom and each student can ask about its performance.

For transparent internal assessment, following mechanism is adopted

1. Publication of internal examination routine
2. Setting of question paper by the respective department.
3. Declaration and display of examination results in the notice board
4. Interaction with the students regarding their performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

From the academic session 2019-2020 the CBCS curriculum has been introduced in all UG programme offered by the College. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. Soft Copy of Curriculum and Learning Outcomes of Programme and Courses are also uploaded on the website of the college for reference.

Bachelor of Arts (BA): Students after completion of Bachelor of Arts programme will be able to analyze & synthesize and integrate various aspects of knowledge and develop the capability to evaluate the validity of arguments and conclusion. After the completion of the B. A. course, students will have option of going for higher studies and then pursue research.

Bachelor of Science (B.Sc.): After the completion of the course, students will have the option to go for post-graduation and then pursue research activities .They can also go for professional job oriented courses. They can turn entrepreneurs and establish their own industrial units.

Bachelor of Commerce (B.Com): The knowledge from this course can help a student to work in various public as well as private sector organizations in the field of accounting, auditing, marketing, sales, administrative management etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program outcomes of Bachelor of Arts are as follows: PO1: Students are introduced to community engagement and global understanding PO2: Critical and creative thinking. PO3: Students developed their Communication skills. PO4: Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Commerce are as follows: PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance. PO2: Understanding of the students is improved of national economic and business scenario. PO3: Students developed their entrepreneurship and contributed in the successful operation of a business. The Program outcomes of Bachelor of Science are as follows: PO1: The students understood the fundamentals of science education. PO2: The students' knowledge in all basic sciences is enriched. PO3: Interdisciplinary approach amongst students has been developed. PO4: Sense of scientific responsibilities, social and environment awareness have been inculcated among the students. PO5: Students built-up a progressive and successful career in academics and industry. PO6: Students are motivated to contribute in the development of Nation and community. Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

254

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dHINGcollege.in/admin/igac_doc/2227789798_2810496906_SSS%20Report%202020-2021-converted.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under the aegis of the two dynamic student unit of NSS and NCC, along with the Women's Cell, there have been numerous activities on campus, the adopted villages and nearby areas. Most of them have been carried out as awareness programmes to increase sensitisation on burning topics of gender sensitisation, cleanliness, health and fitness, road safety, etc. The impact has been huge as most of the beneficiaries have been local people, residents of the adopted villages of the college along with the students. The remarkable aspect of these activities have been that most of them have been initiated by the students themselves. The Special camp organised by the NSS brought about awareness along with the participation of the residents of adopted village to exhibit their cultural richness and participate in cultural exchange programmes. The session on life skill and environment taught them the basics of saving their locality from pollution of all sorts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

684

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Dhing College has 07(seven) large Assam type buildings built over the last 55 years in the name of the Md. Idris etc. comprising Total area of 4367 Sq. meter
- There is 01(one) three storied RCC Building for housing Central Library with a Total area of 308 sq. meter
- The college has another 07 RCC (G+2) buildings which comprises of -

1. Administrative building
2. New building for science class and laboratory
3. New building for commerce
4. New building for academic & examination evaluation.
5. Three storied RCC building for women hostel
6. New RUSA building
7. Indoor stadium

- Dhing college has Teachers' common room, Boys' common room ,Girls common room, NCC Office, NSS, Yoga centre , Skill centre, office room for Alumni Association, well equipped separate room for IQAC, Women Cell, Health centre, College canteen, Eco-club, Gymnasium hall , Language Lab, 3 ICT-Classrooms, Computer Lab, Seminar hall, Auditorium Hall, Exam Evaluation Room, Control Room etc.
- The College has a separate auditorium built with the funds received from different sources.
- Dhing College has its own outdoor stadium along with gallery.
- There is a well furnished separate basketball court in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dhing College has its own outdoor playground. The College has one indoor stadium with a total area of 558 Sq.m. and it is open for the purpose of extra curriculum activities like indoor games etc. The college also has a spacious playground with a area of about 1500 Sq. meter.

The playground has provision for throwing arenas for sports like Discus throw, Javelin throw, shot put and Hammar throw etc.

Health Club: The College has a well equipped gymnasium hall.

Yoga Centre: There is an active yoga centre in the college. Training is imparted in the centre. The Students take part in various yoga camps and competitions.

Play Ground: Basket Ball: The basket ball court of Dhing College has been constructed with the fund of Rs. 7.50 Lakhs sanctioned by UGC during 10th plan period.

NSS: A Room has been allotted to NSS programme officer with all sitting arrangement and

accessories well-furnished office with computing and internet facility.

NCC: A well-furnished office with requisites facilities has been arranged for NCC.

Cultural Activities: The College has 3 well equipped multipurpose halls along with an auditorium at the central place of the college which are used for major cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4.69

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**9,77,579**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The three storied building library is named as Ratna kanta Barkakati (Central) Library, Dhing college. It covers 690 sq. Meters. Library is now a fully well equipped computerised automated system library. All housekeeping operation is done through modern electronic device. All documents are bar coded including library membership card. SOUL 3.0 and D-Space software are used for digital section. Our library provides maximum facility to its users. Library is a registered Member of N-LIST under UGC-INFONET Digital Library Consortium.

Collection:

Total Printed Books: 19, 419, News Papers: 06 Nos. Journal: 08 Nos.(Printed)

The library has adequate number of terminals to facilitate searching/accessing e-resources, web-browsing and for other academic work. It is also the life member of NLIST. Service offered by library:

1. Free WI-FI, internet access, download and printout facility have been provided.
2. Reprographic facilities.
3. Organization of Book Exhibitions/Display of new books.
4. Proper system of feedback

5. System of recommendation for purchase of books through departments.

6. Circulation Services

7. Online Public Access Catalogue

8. Book Bank Service

9. Orientation Program for Freshers

10. Reference Service

11. Current Awareness Service.

12. Smart Class Service

13. Assistance in searching in Library Data base.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.804

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7.02

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has 01 Computer Labs with updated and genuine softwares. Computer lab is well-equipped with branded computers adequately supported by upto 60 Mbps BSNL Broad Band internet connectivity. The entire campus is connected with upto 60 mbps LAN& Wi -Fi connectivity to help students and faculties to carry out their academic work smoothly. The institute has total 65 desktops, 11 laptops, 09 printers, 01 Xerox machine in working conditions. There are 02- smart classrooms, 01-smart lab and 01-digitally equipped conference hall and 01-digitally equipped library available in the college.

All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The admissions to various courses of UG as well as Add-on-course and skill courses are completely done through online mode as well as all official notifications are made available in the college website promptly. Most of the official work is being done with the help of ICT. The attendance of all employees is enrolled with the latest Biometric Attendance system. The college regularly maintains the IT facilities. The College regularly updates the computers. Anti-virus is regularly

installed in computer. Properly functional CCTVs are installed in every classroom as well as the whole campus including Hostels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9,77,579

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure pertaining to physical, academic, library and support facilities etc in the college are maintained through committees to ensure maximum benefit to the students as well as teaching and non-teaching staff of the College. Proper budget is allocated for the maintenance of various facilities. Most of the lectures take place in classrooms with microphone and speakers. This is to ensure usage of new audio-visual pedagogical techniques during the teaching process along with this we have open classrooms where lectures are given. The College has a well-equipped library with ICT facilities. Students make extensive use of the facility for reading and collection of E- resources. The campus also offers facilities such as Cafeteria, Separate Common Room for boys and girls, Gymnasium, outdoor indoor facilities, auditorium, health care room, adequate toilets & drinking water facilities etc. There is open air space with greenery campus where students can sit and plays are performed. Both the library and administration section of the college have undergone computerization. The library is fully bar coded. The college has a well equipped DBT funded "Biotech Hub facilities" for research and student's project work. The Hub is well guided by team of research personals like RA/SRF/JRF.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1245

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

208

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**Nil**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****04**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college prioritizes students' representation and engagement in administrative, co-curricular, and extracurricular activities. A student council, elected by the student body, actively participates in decision-making processes, ensuring their voices are heard in matters concerning the institution.

We offer a diverse range of clubs, societies, and interest groups, encouraging students to lead and participate actively. Regular events, seminars, workshops, and conferences provide opportunities

for students to showcase their talents and skills.

The IQAC conducts surveys and feedback mechanisms to assess student satisfaction and involvement. Based on feedback, improvements are made to enhance student engagement continually.

Our institution's commitment to student representation and engagement fosters holistic education and overall development. By valuing student input, we create a vibrant and inclusive campus environment that aligns with UGC NAAC guidelines and objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

200

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college significantly contributes to the institution's development. It acts as a bridge between the college and former students, fostering a strong community. Regular networking events, reunions, and mentorship programs connect

alumni with current students, offering valuable insights and career guidance.

Furthermore, alumni actively contribute to the college's growth through donations and fundraising. Their support has led to scholarships, research grants, and modern facilities, improving the overall learning environment.

Their dedication strengthens the college's academic excellence and reputation, aligning with UGC NAAC's mission to promote quality education. We acknowledge and appreciate the valuable contributions of our Alumni Association in shaping the college's success and enriching the lives of our students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College has strategic planning to achieve the status of Centre of Excellence in Higher Education and dedicatedly works with the mission of producing innovative, socially committed, morally upright, scientific and technically up-to-date and globally competent youths. All the teaching and non-teaching staffs, students, alumnus and other stakeholders dedicatedly engage which are reflective in its perspective plans. The Governing Body as part of Participative nature of Management Level is the Highest Management Body. The College Governance decentralizes its administrative and academic activities through different concerned authorities too i.e. IQAC and Heads of all department to make academic plans such as preparation proposals for opening of PG

Programs, UG Honours Program in Bengali department, BBA-professional course, affiliation of commerce department and vocational, MoU etc. aimed to foster global competency, discussion with Academic Committee, concerned departmental faculty members and subsequent approval of the Governing Body. Accordingly as part of Participative nature of Management of various committees of teaching and non-teaching and sub committees are constituted for better participatory management viz. College Development Committee, Academic and administrative Committee, Welfare Committee, Library Committee, NSS, NCC etc. Again various departmental activities, adoption village by college stands for the institution's commitment to serve the Society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Governing Body, the apex policy making authority in the College, is formed accordance with government provision of the College Management Rules. Principal of the College as the Secretary of Governing body and Head of the institution executes the policy decision of the authority. The office is managed through the head assistant, different committees are formed for streamlining the academic and administrative activities i.e. Finance, RUSA, Construction Committee, Grievance Redressed, Medical, Disaster Management etc. in the college.

The Academic body comprising by Principal, VP, IQAC and Heads of the Departments is the decision making body in all academic matters. With the objective of facilitating prompt decision making, involving staffs in different committees, ensuring transparency in all academic and administrative activities, the college constitutes a Core Admission Committee. Besides core committee, teaching members and HoDs from all the three streams in the college, viz. Arts, Science and Commerce prepare the provisional list for admission in different programs. Different kinds of committees, sub-committees and units e.g. curricular, admission, career counseling, ethical code of conduct, discipline, anti-ragging, anti-tobacco, green audit & garden committee, alumni, women cell, gender sensitization, anti-sexual harassment,

SC& ST, co-curricular, magazine, yoga, cultural, games etc. are based on need and necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In Academic aspects: CBCS system is implemented; Certificate course in Human Rights and Values in Education and Add on course on Computer Education is implementing. Proposal for starting permission of PG courses in Assamese and Botany, affiliation of Commerce department under GU, BBA and plan to implement different add on certificate/diploma courses etc. Faculties are encouraging to register for Ph.D, M. Phil program, publication of research papers and articles and organised, FDP organised by College, National seminar by department of Political Science. In infrastructural aspects: RUSA grants building are constructed to create better classroom with ICT based learning process; hostel facilities; sports infrastructure facilities; drinking water; digitalization of library books etc. In administrative/Management aspects: faculty members are encouraging participating in FDP/FIP; orientations/training to the non-teaching staff to enhance their performance and emphasis upon developing a combined effect relationship with all stakeholders. The College plans to introduce job-oriented and skill-enhancing courses in the emerging areas. In addition, for successful implementation of academic plans, online platforms are extensively utilized during lockdown, blended mode teaching-learning and administration in subsequent periods is being used. Transparent, time-bound efficient grievance redressal mechanism relating to curriculum, teaching-learning and evaluation has been a regular practice.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is committed responsible to makes all concerned policies, planning, and decisions are taken in its periodic meetings.

Administrative Set-Up: The Principal cum the Secretary is the core of the administration with administrative and financial matters. The principal is vested with the day-to-day functioning and execute of the college affairs, the Vice-Principal, the IQAC Coordinator, the Head of different departments, the Librarian, and the Head assistant.

IQAC: The IQAC, coordinated by the IQAC Coordinator is functioning in all quality-related aspects of the college. Different Cells and committees are constituted for the effective functioning of the IQAC.

Academic Committee (AC): The AC is constituted by the Heads of all the academic, students and it is the next higher-level body where all academic, student affairs, and evaluations are adopted and implemented.

The Librarian coordinates all the affairs of Library with the Principal and other departments. The Head Assistant supervises all office staff affairs and upkeeps all official documents.

Appointment of Teaching Staff is processed by the Governing Body as per the UGC Rules and guidelines. None teaching staff and their promotion is guided by the Assam Government Rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the state government rules, following welfare schemes available for regular staff is

- Provision of General and Emergency loan with negligible interest from Mutual Benefit Fund- MBF (Both Science & Arts)
- Provision of General aids to non-teaching staff from DCTU fund
- Provision of financial aids to staff (teaching & non-teaching) in special circumstances
- All faculties are encouraged to get enroll in a part-time Ph. D. program
- Faculty Development Program (FDP) for teaching staff and administrative empowerment training for office staff
- Running water, purified drinking water, computer laboratory and sports and gym facilities to all
- Provision of 180 days Maternity Leave, Encashment of Earn

Leave (EL)

- Timely disbursement of salary to all employees
- Provision of Child Care Leave (CCL) to the women employee during their children's examination, sickness etc.
- Provision of Special Leave (SL) of 15 days in case of death of parents and in-laws.
- Provision of Separate vehicle parking arrangement for Principal, Vice-Principal, teaching and non-teaching staff
- Free Wi-Fi
- Separate Departmental Common Room with well-equipped and
- Provision of CPF scheme for employees appointed prior to 2005 and NPS for employees appointed after 2005.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a performance-based appraisal system for the assessment of teaching and non-teaching staff. IQAC & Coordinator of the college evaluates and keeps records of faculty performance year-wise as per PBAS. According to PBAS guidelines, IQAC

evaluates the faculty performance as regard to Category I: Teaching, Learning and Evaluation related activities including lectures, seminars, tutorials, practical, contact hours, reading materials, use of participatory and innovative teaching-learning methodologies and examination duties; Category II: Co-curricular, Extension and Professional Development related activities and Category III: Research Publications, MRPs, participation in training program and seminar/conference etc.

The IQAC of the college strictly maintains the quality culture, takes feedback time to time from the students and parents that helps in improvement of performance of the college.

Performance Appraisal for Non-Teaching Staff

Performance Appraisal of the non-teaching staff is solely done by the Principal year-wise seniority cum performance as per Govt. prescribed format. The authority organizes staff training programs and deposes the staff whenever required or directed by the Govt. for specialized training in various office management matters.

Additionally, an Annual Confidential Report (ACR) is also regularly prepared for each college employee and submitted to the higher authority for necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts annual financial audits regularly. There are two different kinds of audits followed by the college. (i) Internal Audit conducted by GB appointed CA and (ii) External Audits by auditor appointed by State Govt.

Internal audit:

- The Internal financial audit of the College is conducted every year by a certified auditor appointed as per

resolution and appointed of the GB.

- The Internal Auditor audits the various College Accounts

External audit:

- External audit of the College is carried out at regular intervals by the external auditor nominated by the Director of Audit, Govt. of Assam. he re-audits the funds as stated above.

Audit by CA (addl.):

- Audit of special Govt. schemes like RUSA, DBT, community college, infrastructure development grant of Govt. of Assam and research project is carried out by Chartered Accountant.

Mechanism for settling audit objections:

- The audit objections and suggestions of the internal auditor are followed and accounts/funds/receipts and payments are streamlined accordingly.
- Standard govt. norms are maintained for financial activities from tendering to disbursement of money.
- Files-paper files as well as e-files are maintained as per the funds/accounts.
- Transparency is maintained for all financial transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Students' admission fees: Admission fees charged by the college are as per the state govt. policy and guideline for Arts and Science and for self-finance streams namely Commerce and vocational-minimum fees are charged as per state govt. norms.

Salary Grants: The College receives salary grants for its regular employees from the state govt. salaries of ad-hoc contractual staff- both teaching and non-teaching staff (Commerce Faculties) are being released from the college general fund collected from students' fees.

UGC/DBT/RUSA grants: The College has received various UGC grants. But last few years there has not released any fund. RUSA funds were received by the college from FY 2019-2020. Additionally, DBT Star College grants (2022-2023) also sanctioned in the college.

The College strictly follows financial compliance while utilizing funds. The GB appointed CA audited all funds and submitted reports which were placed in the GB for necessary approval. All major and minor expenses are made according to decision of the GB. The college infrastructure is utilized as an examination center for Govt. departmental examinations and university examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has attempted to upgrade the quality of diverse activities of the college through various practices.

Students: The feedback is taken from students consist of two distinct parts:

- Feedback on overall institutional performance of student's response to queries encapsulating the relevant point related to admission and facilities were collected.
- Feedback on teaching and curriculum of students' response to queries encapsulating the relevant points

Teachers: The feedback is taken from teachers is related to the prescribed curriculum and various aspects associated with delivery of the curriculum.

Parents: The feedback is taken from parents for consideration in the academic practices

Alumni: The feedback is taken from alumni.

Conduction of Quality Audits: IQAC attempts to upgrade the quality of diverse activities of the college through various quality audits. During the assessment period, IQAC has checked the quality of its academic and allied practices by carrying out these quality audits.

Academic and Administrative Audit: A rigorous academic and administrative audit was conducted to check the quality of academic and allied practices going on in the institution.

Besides, energy audit, green audit, and environment audit, gender audit are also conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic Development: The IQAC strongly believes that quality can be achieved only through the internalization of quality culture of institutional practices. The teaching-learning processes are periodically reviewed by the IQAC in every Academic Committee meeting and suggestions are recorded for future improvements.

- The institution is continuously engaged in academic development through introduction of new course and program.
- The commerce stream has got affiliation (1st year of B. Com) to Gauhati University. The rest year of B. Com. Courses are under processing.
- During post Covid pandemic, almost all academic activities were conducted through online mode. Even examinations were also conducted through the online "open text book examination" system by the affiliating University.
- National seminar, face to face FDP program, Webinars by different department organised successfully during this period.

Enhancing the use of ICT tools in teaching learning:

- The institution lays stress on enhanced use of ICT enable tools for effective teaching learning process in specific such as PPT presentations frequently.
- The institution has set up of ICT enable class rooms, seminar hall, computers with internet facilities having projectors and few smart class rooms.
- The central library of the college has been fully automated library system

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs in association with women cell.

Safety and Social Security: Dhing College accords utmost priority to the safety and security so that every faculty, student, especially girl students/women, will feel secured and protected. To have a hawk eye, the college has installed CC (Close Circuit) cameras at key places in the campus and also in all Halls for a round the clock vigilance.

Gender Sensitization: Women cell organized various programmes on women empowerment like 'Break the Bias' and exhibition -cum-sale. On the occasion of women's day and at the behest of Women Cell of Dhing College, a lecture Programme was organized on the Theme 'Break the Bias'.

Counseling: The College has a mechanism of Mentor-Mentee system through which college tries to afford and build confidence among the students to bring out the innate talents hidden in them.

Common Room: The institution has provided a spacious Common Room to the girl students with adequate facility.

Health care center: There are two health care centres separately arranged for boys and girls to provide gender based first aid treatment in association with nearby FRU hospital.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Both biodegradable and non-biodegradable solid wastes are deposited in dustbins installed in many places in the college and hostel campus. Biodegradable wastes generated from canteen and hostels are used as the main material for production of compost which is used in the cultivable lands. Non-biodegradable wastes are collected by Dhing Municipal Board from the college as well as hostels.

One-time-use plastic cup and plates are replaced with cup-plates made of paper, bone china, melamine or steel in the college canteen.

Dhing college is going to be more digitized in case of admission, payment receipts, brochures etc. The maximum notices are served by the authority through many Whatsapp groups and even applications for many purposes are submitted through online or through Whatsapp group.

Liquid wastes generated from Laboratory are directly drained to isolated landfills in the campus. The waste water generated in toilets and bathrooms drained to septic tanks which are placed in different places of the campus.

E-wastes are stored in an isolated room and sold concerned vendors. College has earned more than Rs. 4 lac selling damaged battery of solar plant. College is trying to make all banners with cloth in lieu of PVC banners (flex banner).

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has strength of 1404 number of UG students during the current session 2021-2022 along with 49 sanctioned post of faculty .The students are coming from various cultural backgrounds representing diversity. Students from different community, religion, culture, region and language are equally participating in this event and thus elated to be a part of these occasions. The celebrations of these days are a momentous occasion to celebrate in this institution, which will be held every year. To provide an inclusive environment i.e., communal, socio-economic etc., and to feel responsible towards protecting nature, the college facilitates creating healthy and eco-friendly environment. Tolerance and harmony to cultural, regional, linguistic, communal socioeconomic and other diversities is best achieved by the major events like Fateha Doaz Daham, Saraswati Puja, Sankardev Tithi etc. The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries, and memorials of great Indian personalities are celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities etc. The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights as a small step to inculcate constitutional obligations among the students. The department of political science also framed a Certificate Course on human rights, ethical values are some of the topics that are included in syllabus of the certificate course. The institution encourages participation of students in Sports and Games, NCC and NSS at national level to strengthen nationwide bond and relation. The institution takes pride of rising up successful leaders among the students by conducting the Dhing College Student Union (DCSU) election every year. The elected representatives are given leadership training and delegate the responsibilities of organizing college programmers' with the support of other student volunteers. The institution takes many initiatives like conducting awareness campaigns, training programmes to sensitize the future leaders to inherit human values coping with the constitutional obligations. NCC and NSS celebrate different important days and thus contribute to the spreading of constitutional values and ideals amongst students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At our college, we take great pride in our vibrant celebrations of national and international commemorative days, events, and festivals. These occasions play a crucial role in fostering an inclusive campus culture and encouraging holistic development among our students.

National days such as Independence Day, Republic Day, Teachers' Day and Gandhi Jayanti National Unity Day, Communal Harmony Campaign Week, Raising Day of NCC, Homage to CDS Gn. Bipin Rawat, National Youth Day, National Voters' Day, Martyrs' Day etc. are celebrated in our institution. The celebration of such days help to create awareness among students that instill patriotism and civic responsibility in our college community.

For international commemorative days like International Women's Day, International Yoga Day, World Environment Day, World Health Day, World Earth Day we conduct awareness drives, workshops, and panel discussions to sensitize students to global issues and inspire them to be responsible global citizens.

By commemorating these days and festivals, our college enriches

the overall development of students, nurturing a sense of belonging and expanding their horizons beyond academics. We firmly believe that our college serves as an inclusive institution, preparing students to thrive in a globalized world.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: I

Title

"Students Participation in Projects and Field Work"

Objectives

To uplift the research skills in students for ease of correlating the theoretical concepts to practical application.

The Context

The institution is trying its best to form an idea relating research and field work.

The Practice

Students regularly submit their projects under the guidance of their teachers.

Evidence of Success

Number of projects done and number of students participated.

Problems Encountered and Resources required

As per new academic pattern of CBCS, the time management for projects has become difficult. The laboratory facilities are not up to the mark.

Best Practice: II

Title

Fostering Social Responsibility: Dhing College's Initiatives for Community Empowerment and Awareness

Objectives

To promote community engagement, raise awareness about important social issues.

The Context

The college has taken on the responsibility of supporting the adopted village called Dhupaguri Kacharigaon.

The Practice

To address different socio-economic issues, various units of the college, like NSS, NCC etc, have been actively engaged in implementing development programs.

The Evidence of Success

The activities under the practice received huge responses from the students and the locals. The willingness of the students to join NSS/NCC to contribute in terms of efforts is a clear proof of success.

Problems encountered and resources required

- Managing academic schedule along with the activities became somewhat difficult for the students and to bring resource persons in rural area for its broad connectivity.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One area that sets Dhing College apart is its dedication to making higher education accessible to students from diverse backgrounds, including Bodo, minority, Nepali, and other backward communities. Many of these students are first-generation learners, whose education from the college has empowered them to influence the changing socio-economic patterns of their communities. Despite economic challenges and geographical distances, these students have excelled in their chosen fields with the support of the dedicated faculty.

Since its establishment in 1965, Dhing College has grown and expanded its offerings. It started as an Arts college and later introduced Science and Commerce streams to cater to the demands of students. The college has positioned itself as a reputed educational institution, excelling in academics, sports activities, and cultural programs. It has become a beacon of quality education for all, with a special emphasis on underprivileged students from backward areas within the Nagaon District.

Dhing College's distinctive priority lies in empowering rural and socially marginalized students, especially girls, by nurturing their latent talents. The college addresses their cultural disorientation and provides support through departmental assistance, communication with government authorities, women empowerment programs, and cultural competitions. Additionally, students get benefits from project work, industrial visits, seminars, access to e-resources, and more.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Dhing College is affiliated to Gauhati University, Assam and follows the curriculum prescribed by the University. The Internal Quality Assurance Cell (IQAC) in consultation with the academic committee of the college headed by the Principal prepares the class routine & the annual academic calendar to effectively implement the curriculums for each semester for every session. Teachers are encouraged to evaluate their students continuously throughout the semester by conducting unit tests and sessional examination after completion of 25% and 50% course unit to ensure learners' outcome on the teaching learning system. Periodical guest lectures are also arranged by respective departments to make the students aware of their career prospect. No student is allowed to sit in the examination unless he/she completes 75% of attendance. The traditional classroom teaching is supplemented by regular tutorials, group discussions, extensive lab work, projects, and outreach exposure by way of field trip, industry/R&D lab visits and training in co-curricular activities especially by NCC, NSS wing & Biotech Hub of the College. Besides traditional lectures and seminars, the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are also available to make the delivery of the curriculum enabling and interesting for the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, the University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end

examinations. Dhing College follows the calendar issued by the University strictly and plans all its activities including the conduct of CIE. College prepares an institutional -level academic calendar of events which includes details like the total number of working days and holidays, CIE dates etc. Each department prepares their respective department calendar which comprises Seminar, Practicals, Projects, guest lectures, workshops, field visits, and extra-curricular activities. Internal Assessment tests (IA), assignments, practicals and seminars are part of the Continuous Internal Evaluation (CIE) of students. The college has an examination committee which prepare the internal assessment test timetable and appoints AOCs for timely conduct of exams as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective HODs in consultation with the Coordinator of IQAC. Continuous evaluation and assessments are also done for laboratory courses, project works, seminars, and Conduction of laboratory experiments and viva, Submission of practical book/ records are the major components of laboratory course evaluation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

527

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

No

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

No

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

No	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The College runs 29 programmes, 03 UG courses in Arts, Science and Commerce stream. The College does not frame curriculum individual and follows and follows the curriculum designed by Gauhati University, Assam which include various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.</p> <p>1] Environment and Sustainability: Environmental Studies, is a compulsory subject for all under graduate second year students, related to Environment and Sustainability. The institution takes care to inculcate values related to environment and sustainability through various projects, practices and programs under NSS and NCC. The departments also conduct following activities:</p> <p>A] The Botany department organized a Poster Competition and Essay Competition on World Environmental Day, National Science Day and Forest Day.</p> <p>B] The Chemistry department conducted No Vehicle Day, Plastic Eradication, Water Analysis, Paper Bag Making and Soil Testing.</p> <p>C] The NSS and NCC Units conducted Tree Plantation, Lecture Programmes, Swaccha Bharat Abhiyan and Street Plays on the issues of Environment and Sustainability</p> <p>D] The Physics Department organised an awareness programme on Renewable Energy Sources and E-waste Management</p>	

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

173

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

173

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	NIL
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1404	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

340

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the students have to attend a compulsory counseling session during the admission process. We, generally give emphasis on improving the performance of slow learners by providing remedial classes. Also the College has a mechanism of Mentor-Mentee system through which all kinds of academic support are provided to the slow & advance learners.

Strategies made for slow learners:

1. Remedial teaching: Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities.
2. Group Study System is also encouraged with the help of the advanced learners.
3. Providing peer tutorials by high ability classmates.
4. Academic and personal counseling is given to the slow learners by the tutor ,mentor and the ICG C counseling cell of the College..
5. Encouraging them to spend more time on reading in libraries beside the class hours.

Strategies made for advanced learners by the institutions:

1. Project work in place of class quizzes.

2. Extended library use.
3. Tutoring slow learners.
4. Seminars, Webinars, online quizzes.
5. Talented students are motivated to participate in extra-curricular activities

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1404	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college wants to make education more fruitful by motivating the students to actively participate in the teaching-learning activities. The college authority has arranged ICT-enabled classrooms, smart class rooms and ICT-enabled seminar cum meeting halls have been set up in the institution for organizing seminars/lectures/populartalksforthestudents.Occasio nalguestlecturesbysubjectexpertsfromvariousdisciplines and academia are organized from time to time to provide knowledge to the students beyond the prescribed syllabus.

Teachers employ different participative learning process like departmental student seminars, group discussions, project works, home assignments, and other value-added activities like workshops and seminars, field works, field surveys and visits to renowned institutions. In order to develop the overall personality and enrich students' creativity and decision making

skills, the college has adopted certain activities like NSS/NCC camps, yoga and gymnasium, cultural events, departmental wall magazines, personality and soft skill development programmes. These activities are aimed to develop human values, ethics and leadership qualities amongst the students. Students are encouraged and facilitated to participate in different institutional (e.g. Annual College Week) as well as inter institutional events and competitions (Inter-College Youth Festival), primarily through the students' union body, for tapping and facilitating the extra-ordinary potentials/ skills inherent in the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Dhing college follows ICT enabled teaching in addition to the traditional classroom education. Institute premises are Wi-Fi enabled: The College library is fully automated having ICT oriented conferencing room. In summary the College has the following facilities :

1. Specialized computer laboratory with an internet connection has been provided to promote independent learning. MAC-ID based Wi-Fi facility
2. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator.
3. Access of e-journal in the library.
4. A Seminar Room in administrative building with facilities of ICT.
5. A well-established ICT enabled Biotech Hub laboratory also exist to support the students in teaching learning process.
6. The College has also a mechanism to support the students by providing learning material in the form of E-contents/ Class notes/ videos etc.

7. More over every department has students -Teachers whatsApp/facebook/twitter/instagram group through which leaning materials are quickly shared among students.

8. The other general ICT tools for teaching and learning process available are as follows: Desktop and laptops, Projector, Digital cameras, Printer, Photocopier, Tablets, PoppletPendrive, Ipods, Web boards, Scanners, Microphones interactive, white board DVDs and CDs Flash, Matlab, SPSS, Soul 2.0, D Space, Digital Camera with software etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

40

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Dhing college is affiliated to Gauhati University, Assam and follows the examination pattern of the University. GU's new guide line for CBCS system is strictly adhered to with respect to evaluation process. There are two sessional tests conducted in every year. The schedule of internal/sessional examinations is given in the institution's academic calendar which is prepared at par with the University's academic calendar. The institution's examination committee framed guidelines for appointing AOC in conducting the aforesaid examination. Following reforms have been carried out effectively for conducting CIE: Proper scheduling the dates of internal examination, seating arrangement, hall/ rooms invigilators duty list, preparing question paper for the internal examination in the prescribed pattern, scrutiny of the prepared question paper is carried out by HOD/ subject expert of concerned department. After completion of the internal examination, the facilities evaluate the answer scripts and distribute to the students for re-correction. The faculty members submit the re-corrected scripts to the examination branch and marks are displayed on the notice board. For practical examinations, each student is assessed through viva questions and observations. The evaluation for project work in some departments is assessed by conducting periodical project work.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal examination , the system of internal assessment& examination notice is communicated with the students well in advance. According to the academic calendar, a student has to appear two internal examinations per semester. The schedule of examination is decided by the examination committee of the College under the chairmanship of the Principal. The Principal appoints the AOC for conduct of respective examination. Latter AOC prepare the list of invigilators and assign their duties for internal examination. The marks of internal unit test are shown in the classroom and each student can ask about its performance.

For transparent internal assessment, following mechanism is adopted

1. Publication of internal examination routine
2. Setting of question paper by the respective department.
3. Declaration and display of examination results in the notice board
4. Interaction with the students regarding their performance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

From the academic session 2019-2020 the CBCS curriculum has been introduced in all UG programme offered by the College. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. Soft Copy of Curriculum and Learning Outcomes of Programme and Courses are also uploaded on the website of the college for reference.

Bachelor of Arts (BA): Students after completion of Bachelor of Arts programme will be able to analyze & synthesize and integrate various aspects of knowledge and develop the capability to evaluate the validity of arguments and conclusion. After the completion of the B. A. course, students will have option of going for higher studies and then pursue research.

Bachelor of Science (B.Sc.): After the completion of the course, students will have the option to go for post-graduation and then pursue research activities .They can also go for professional job oriented courses. They can turn entrepreneurs and establish their own industrial units.

Bachelor of Commerce (B.Com): The knowledge from this course

can help a student to work in various public as well as private sector organizations in the field of accounting, auditing, marketing, sales, administrative management etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program outcomes of Bachelor of Arts are as follows: PO1: Students are introduced to community engagement and global understanding PO2: Critical and creative thinking. PO3: Students developed their Communication skills. PO4: Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Commerce are as follows: PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance. PO2: Understanding of the students is improved of national economic and business scenario. PO3: Students developed their entrepreneurship and contributed in the successful operation of a business. The Program outcomes of Bachelor of Science are as follows: PO1: The students understood the fundamentals of science education. PO2: The students' knowledge in all basic sciences is enriched. PO3: Interdisciplinary approach amongst students has been developed. PO4: Sense of scientific responsibilities, social and environment awareness have been inculcated among the students. PO5: Students built-up a progressive and successful career in academics and industry. PO6: Students are motivated to contribute in the development of Nation and community. Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

254

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dHINGcollege.in/admin/igac_doc/2227789798_2810496906_SS%20Report%202020-2021-converted.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under the aegis of the two dynamic student unit of NSS and NCC, along with the Women's Cell, there have been numerous activities on campus, the adopted villages and nearby areas. Most of them have been carried out as awareness programmes to increase sensitisation on burning topics of gender sensitisation, cleanliness, health and fitness, road safety, etc. The impact has been huge as most of the beneficiaries have been local people, residents of the adopted villages of the college along with the students. The remarkable aspect of these activities have been that most of them have been initiated by the students themselves. The Special camp organised by the NSS brought about awareness along with the participation of the

residents of adopted village to exhibit their cultural richness and participate in cultural exchange programmes. The session on life skill and environment taught them the basics of saving their locality from pollution of all sorts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

684

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Dhing College has 07(seven) large Assam type buildings built over the last 55 years in the name of the Md. Idris etc. comprising Total area of 4367 Sq. meter
- There is 01(one) three storied RCC Building for housing Central Library with a Total area of 308 sq. meter
- The college has another 07 RCC (G+2) buildings which comprises of -
 1. Administrative building
 2. New building for science class and laboratory
 3. New building for commerce
 4. New building for academic & examination evaluation.
 5. Three storied RCC building for women hostel
 6. New RUSA building
 7. Indoor stadium
- Dhing college has Teachers' common room, Boys' common room ,Girls common room, NCC Office, NSS, Yoga centre , Skill centre, office room for Alumni Association, well equipped separate room for IQAC, Women Cell, Health centre, College canteen, Eco-club, Gymnasium hall , Language Lab, 3 ICT-Classrooms, Computer Lab, Seminar hall, Auditorium Hall, Exam Evaluation Room, Control Room etc.

- The College has a separate auditorium built with the funds received from different sources.
- Dhing College has its own outdoor stadium along with gallery.
- There is a well furnished separate basketball court in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dhing College has its own outdoor playground. The College has one indoor stadium with a total area of 558 Sq.m. and it is open for the purpose of extra curriculum activities like indoor games etc. The college also has a spacious playground with a area of about 1500 Sq. meter.

The playground has provision for throwing arenas for sports like Discus throw, Javelin throw, shot put and Hammar throw etc.

Health Club: The College has a well equipped gymnasium hall.

Yoga Centre: There is an active yoga centre in the college. Training is imparted in the centre. The Students take part in various yoga camps and competitions.

Play Ground: Basket Ball: The basket ball court of Dhing College has been constructed with the fund of Rs. 7.50 Lakhs sanctioned by UGC during 10th plan period.

NSS: A Room has been allotted to NSS programme officer with all sitting arrangement and

accessories well-furnished office with computing and internet facility.

NCC: A well-furnished office with requisites facilities has been arranged for NCC.

Cultural Activities: The College has 3 well equipped multipurpose halls along with an auditorium at the central place of the college which are used for major cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4.69

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9,77,579

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The three storied building library is named as Ratna kanta Barkakati (Central) Library, Dhing college. It covers 690 sq. Meters. Library is now a fully well equipped computerised automated system library. All housekeeping operation is done through modern electronic device. All documents are bar coded including library membership card. SOUL 3.0 and D-Space software are used for digital section. Our library provides maximum facility to its users. Library is a registered Member of N-LIST under UGC-INFONET Digital Library Consortium.

Collection:

Total Printed Books: 19, 419, News Papers: 06 Nos. Journal: 08 Nos.(Printed)

The library has adequate number of terminals to facilitate searching/accessing e-resources, web-browsing and for other academic work. It is also the life member of NLIST. Service offered by library:

1. Free WI-FI, internet access, download and printout facility have been provided.
2. Reprographic facilities.
3. Organization of Book Exhibitions/Display of new books.
4. Proper system of feedback
5. System of recommendation for purchase of books through departments.

6. Circulation Services**7. Online Public Access Catalogue****8. Book Bank Service****9. Orientation Program for Freshers****10. Reference Service****11. Current Awareness Service.****12. Smart Class Service****13. Assistance in searching in Library Data base.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.804

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7.02

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has 01 Computer Labs with updated and genuine softwares. Computer lab is well-equipped with branded computers adequately supported by upto 60 Mbps BSNL Broad Band internet connectivity. The entire campus is connected with upto 60 mbps LAN& Wi -Fi connectivity to help students and faculties to carry out their academic work smoothly. The institute has total 65 desktops, 11 laptops, 09 printers, 01 Xerox machine in working conditions. There are 02- smart classrooms, 01-smart lab and 01-digitally equipped conference hall and 01-digitally equipped library available in the college.

All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The admissions to various courses of UG as well as Add-on-course and skill courses are completely done through online mode as well as all official notifications are made available in the college website promptly. Most of the official work is being done with the help of ICT. The attendance of all employees is enrolled with the latest Biometric Attendance system. The college regularly maintains the IT facilities. The College regularly updates the computers. Anti-virus is regularly installed in computer.

Properly functional CCTVs are installed in every classroom as well as the whole campus including Hostels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9,77,579

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure pertaining to physical, academic, library and support facilities etc in the college are maintained through committees to ensure maximum benefit to the students as well as teaching and non-teaching staff of the College. Proper budget is allocated for the maintenance of various facilities. Most of the lectures take place in classrooms with microphone and speakers. This is to ensure usage of new audio-visual pedagogical techniques during the teaching process along with this we have open classrooms where lectures are given. The College has a well-equipped library with ICT facilities. Students make extensive use of the facility for reading and collection of E- resources. The campus also offers facilities such as Cafeteria, Separate Common Room for boys and girls, Gymnasium, outdoor indoor facilities, auditorium, health care room, adequate toilets & drinking water facilities etc. There is open air space with greenery campus where students can sit and plays are performed. Both the library and administration section of the college have undergone computerization. The library is fully bar coded. The college has a well equipped DBT funded "Biotech Hub facilities" for research and student's project work. The Hub is well guided by team of research personals like RA/SRF/JRF.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1245	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
208	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

50

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**Nil**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****04**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college prioritizes students' representation and engagement in administrative, co-curricular, and extracurricular activities. A student council, elected by the student body, actively participates in decision-making processes, ensuring their voices are heard in matters concerning the institution.

We offer a diverse range of clubs, societies, and interest groups, encouraging students to lead and participate actively. Regular events, seminars, workshops, and conferences provide

opportunities for students to showcase their talents and skills.

The IQAC conducts surveys and feedback mechanisms to assess student satisfaction and involvement. Based on feedback, improvements are made to enhance student engagement continually.

Our institution's commitment to student representation and engagement fosters holistic education and overall development. By valuing student input, we create a vibrant and inclusive campus environment that aligns with UGC NAAC guidelines and objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

200

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college significantly contributes

to the institution's development. It acts as a bridge between the college and former students, fostering a strong community. Regular networking events, reunions, and mentorship programs connect alumni with current students, offering valuable insights and career guidance.

Furthermore, alumni actively contribute to the college's growth through donations and fundraising. Their support has led to scholarships, research grants, and modern facilities, improving the overall learning environment.

Their dedication strengthens the college's academic excellence and reputation, aligning with UGC NAAC's mission to promote quality education. We acknowledge and appreciate the valuable contributions of our Alumni Association in shaping the college's success and enriching the lives of our students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College has strategic planning to achieve the status of Centre of Excellence in Higher Education and dedicatedly works with the mission of producing innovative, socially committed, morally upright, scientific and technically up-to-date and globally competent youths. All the teaching and non-teaching staffs, students, alumnus and other stakeholders dedicatedly engage which are reflective in its perspective plans. The Governing Body as part of Participative nature of Management Level is the Highest Management Body. The College Governance

decentralizes its administrative and academic activities through different concerned authorities too i.e. IQAC and Heads of all department to make academic plans such as preparation proposals for opening of PG Programs, UG Honours Program in Bengali department, BBA-professional course, affiliation of commerce department and vocational, MoU etc. aimed to foster global competency, discussion with Academic Committee, concerned departmental faculty members and subsequent approval of the Governing Body. Accordingly as part of Participative nature of Management of various committees of teaching and non-teaching and sub committees are constituted for better participatory management viz. College Development Committee, Academic and administrative Committee, Welfare Committee, Library Committee, NSS, NCC etc. Again various departmental activities, adoption village by college stands for the institution's commitment to serve the Society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Governing Body, the apex policy making authority in the College, is formed accordance with government provision of the College Management Rules. Principal of the College as the Secretary of Governing body and Head of the institution executes the policy decision of the authority. The office is managed through the head assistant, different committees are formed for streamlining the academic and administrative activities i.e. Finance, RUSA, Construction Committee, Grievance Redressed, Medical, Disaster Management etc. in the college.

The Academic body comprising by Principal, VP, IQAC and Heads of the Departments is the decision making body in all academic matters. With the objective of facilitating prompt decision making, involving staffs in different committees, ensuring transparency in all academic and administrative activities, the college constitutes a Core Admission Committee. Besides core committee, teaching members and HoDs from all the three streams in the college, viz. Arts, Science and Commerce prepare the

provisional list for admission in different programs. Different kinds of committees, sub-committees and units e.g. curricular, admission, career counseling, ethical code of conduct, discipline, anti-ragging, anti-tobacco, green audit & garden committee, alumni, women cell, gender sensitization, anti-sexual harassment, SC& ST, co-curricular, magazine, yoga, cultural, games etc. are based on need and necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In Academic aspects: CBCS system is implemented; Certificate course in Human Rights and Values in Education and Add on course on Computer Education is implementing. Proposal for starting permission of PG courses in Assamese and Botany, affiliation of Commerce department under GU, BBA and plan to implement different add on certificate/diploma courses etc. Faculties are encouraging to register for Ph.D, M. Phil program, publication of research papers and articles and organised, FDP organised by College, National seminar by department of Political Science.

In infrastructural aspects: RUSA grants building are constructed to create better classroom with ICT based learning process; hostel facilities; sports infrastructure facilities; drinking water; digitalization of library books etc. In administrative/Management aspects: faculty members are encouraging participating in FDP/FIP; orientations/training to the non-teaching staff to enhance their performance and emphasis upon developing a combined effect relationship with all stakeholders. The College plans to introduce job-oriented and skill-enhancing courses in the emerging areas. In addition, for successful implementation of academic plans, online platforms are extensively utilized during lockdown, blended mode teaching-learning and administration in subsequent periods is being used. Transparent, time-bound efficient grievance redressal mechanism relating to curriculum, teaching-learning and evaluation has been a regular practice.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is committed responsible to makes all concerned policies, planning, and decisions are taken in its periodic meetings.

Administrative Set-Up: The Principal cum the Secretary is the core of the administration with administrative and financial matters. The principal is vested with the day-to-day functioning and execute of the college affairs, the Vice-Principal, the IQAC Coordinator, the Head of different departments, the Librarian, and the Head assistant.

IQAC: The IQAC, coordinated by the IQAC Coordinator is functioning in all quality-related aspects of the college. Different Cells and committees are constituted for the effective functioning of the IQAC.

Academic Committee (AC): The AC is constituted by the Heads of all the academic, students and it is the next higher-level body where all academic, student affairs, and evaluations are adopted and implemented.

The Librarian coordinates all the affairs of Library with the Principal and other departments. The Head Assistant supervises all office staff affairs and upkeeps all official documents.

Appointment of Teaching Staff is processed by the Governing Body as per the UGC Rules and guidelines. None teaching staff and their promotion is guided by the Assam Government Rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the state government rules, following welfare schemes available for regular staff is

- Provision of General and Emergency loan with negligible interest from Mutual Benefit Fund- MBF (Both Science & Arts)
- Provision of General aids to non-teaching staff from DCTU fund
- Provision of financial aids to staff (teaching & non-teaching) in special circumstances
- All faculties are encouraged to get enroll in a part-time Ph. D. program
- Faculty Development Program (FDP) for teaching staff and administrative empowerment training for office staff
- Running water, purified drinking water, computer laboratory and sports and gym facilities to all

- Provision of 180 days Maternity Leave, Encashment of Earn Leave (EL)
- Timely disbursal of salary to all employees
- Provision of Child Care Leave (CCL) to the women employee during their children's examination, sickness etc.
- Provision of Special Leave (SL) of 15 days in case of death of parents and in-laws.
- Provision of Separate vehicle parking arrangement for Principal, Vice-Principal, teaching and non-teaching staff
- Free Wi-Fi
- Separate Departmental Common Room with well-equipped and
- Provision of CPF scheme for employees appointed prior to 2005 and NPS for employees appointed after 2005.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a performance-based appraisal system for the assessment of teaching and non-teaching staff. IQAC & Coordinator of the college evaluates and keeps records of

faculty performance year-wise as per PBAS. According to PBAS guidelines, IQAC evaluates the faculty performance as regard to Category I: Teaching, Learning and Evaluation related activities including lectures, seminars, tutorials, practical, contact hours, reading materials, use of participatory and innovative teaching-learning methodologies and examination duties; Category II: Co-curricular, Extension and Professional Development related activities and Category III: Research Publications, MRPs, participation in training program and seminar/conference etc.

The IQAC of the college strictly maintains the quality culture, takes feedback time to time from the students and parents that helps in improvement of performance of the college.

Performance Appraisal for Non-Teaching Staff

Performance Appraisal of the non-teaching staff is solely done by the Principal year-wise seniority cum performance as per Govt. prescribed format. The authority organizes staff training programs and deposes the staff whenever required or directed by the Govt. for specialized training in various office management matters.

Additionally, an Annual Confidential Report (ACR) is also regularly prepared for each college employee and submitted to the higher authority for necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts annual financial audits regularly. There are two different kinds of audits followed by the college. (i) Internal Audit conducted by GB appointed CA and (ii) External Audits by auditor appointed by State Govt.

Internal audit:

- The Internal financial audit of the College is conducted every year by a certified auditor appointed as per resolution and appointed of the GB.
- The Internal Auditor audits the various College Accounts

External audit:

- External audit of the College is carried out at regular intervals by the external auditor nominated by the Director of Audit, Govt. of Assam. he re-audits the funds as stated above.

Audit by CA (addl.):

- Audit of special Govt. schemes like RUSA, DBT, community college, infrastructure development grant of Govt. of Assam and research project is carried out by Chartered Accountant.

Mechanism for settling audit objections:

- The audit objections and suggestions of the internal auditor are followed and accounts/funds/receipts and payments are streamlined accordingly.
- Standard govt. norms are maintained for financial activities from tendering to disbursement of money.
- Files-paper files as well as e-files are maintained as per the funds/accounts.
- Transparency is maintained for all financial transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Students' admission fees: Admission fees charged by the college are as per the state govt. policy and guideline for Arts and Science and for self-finance streams namely Commerce and vocational-minimum fees are charged as per state govt. norms.

Salary Grants: The College receives salary grants for its regular employees from the state govt. salaries of ad-hoc contractual staff- both teaching and non-teaching staff (Commerce Faculties) are being released from the college general fund collected from students' fees.

UGC/DBT/RUSA grants: The College has received various UGC grants. But last few years there has not released any fund. RUSA funds were received by the college from FY 2019-2020. Additionally, DBT Star College grants (2022-2023) also sanctioned in the college.

The College strictly follows financial compliance while utilizing funds. The GB appointed CA audited all funds and submitted reports which were placed in the GB for necessary approval. All major and minor expenses are made according to decision of the GB. The college infrastructure is utilized as an examination center for Govt. departmental examinations and university examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has attempted to upgrade the quality of diverse activities of the college through various practices.

Students: The feedback is taken from students consist of two distinct parts:

- **Feedback on overall institutional performance of student's response to queries encapsulating the relevant point related to admission and facilities were collected.**
- **Feedback on teaching and curriculum of students' response to queries encapsulating the relevant points**

Teachers: The feedback is taken from teachers is related to the prescribed curriculum and various aspects associated with delivery of the curriculum.

Parents: The feedback is taken from parents for consideration in the academic practices

Alumni: The feedback is taken from alumni.

Conduction of Quality Audits: IQAC attempts to upgrade the quality of diverse activities of the college through various quality audits. During the assessment period, IQAC has checked the quality of its academic and allied practices by carrying out these quality audits.

Academic and Administrative Audit: A rigorous academic and administrative audit was conducted to check the quality of academic and allied practices going on in the institution.

Besides, energy audit, green audit, and environment audit, gender audit are also conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic Development: The IQAC strongly believes that quality can be achieved only through the internalization of quality culture of institutional practices. The teaching-learning processes are periodically reviewed by the IQAC in every Academic Committee meeting and suggestions are recorded for future improvements.

- The institution is continuously engaged in academic development through introduction of new course and program.
- The commerce stream has got affiliation (1st year of B. Com) to Gauhati University. The rest year of B. Com. Courses are under processing.
- During post Covid pandemic, almost all academic activities were conducted through online mode. Even examinations were also conducted through the online "open text book examination" system by the affiliating University.
- National seminar, face to face FDP program, Webinars by different department organised successfully during this period.

Enhancing the use of ICT tools in teaching learning:

- The institution lays stress on enhanced use of ICT enable tools for effective teaching learning process in specific such as PPT presentations frequently.
- The institution has set up of ICT enable class rooms, seminar hall, computers with internet facilities having projectors and few smart class rooms.
- The central library of the college has been fully automated library system

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

A. All of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs in association with women cell.

Safety and Social Security: Dhing College accords utmost priority to the safety and security so that every faculty, student, especially girl students/women, will feel secured and protected. To have a hawk eye, the college has installed CC (Close Circuit) cameras at key places in the campus and also in all Halls for a round the clock vigilance.

Gender Sensitization: Women cell organized various programmes on women empowerment like 'Break the Bias' and exhibition -cum-sale. On the occasion of women's day and at the behest of Women Cell of Dhing College, a lecture Programme was organized on the Theme 'Break the Bias'.

Counseling: The College has a mechanism of Mentor-Mentee system

through which college tries to afford and build confidence among the students to bring out the innate talents hidden in them.

Common Room: The institution has provided a spacious Common Room to the girl students with adequate facility.

Health care center: There are two health care centres separately arranged for boys and girls to provide gender based first aid treatment in association with nearby FRU hospital.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Both biodegradable and non-biodegradable solid wastes are deposited in dustbins installed in many places in the college and hostel campus. Biodegradable wastes generated from canteen and hostels are used as the main material for production of compost which is used in the cultivable lands. Non-biodegradable wastes are collected by Dhing Municipal Board

from the college as well as hostels.

One-time-use plastic cup and plates are replaced with cup-plates made of paper, bone china, melamine or steel in the college canteen.

Dhing college is going to be more digitized in case of admission, payment receipts, brochures etc. The maximum notices are served by the authority through many Whatsapp groups and even applications for many purposes are submitted through online or through Whatsapp group.

Liquid wastes generated from Laboratory are directly drained to isolated landfills in the campus. The waste water generated in toilets and bathrooms drained to septic tanks which are placed in different places of the campus.

E-wastes are stored in an isolated room and sold concerned vendors. College has earned more than Rs. 4 lac selling damaged battery of solar plant. College is trying to make all banners with cloth in lieu of PVC banners (flex banner).

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts	C. Any 2 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has strength of 1404 number of UG students during the current session 2021-2022 along with 49 sanctioned post of faculty .The students are coming from various cultural backgrounds representing diversity. Students from different community, religion, culture, region and language are equally participating in this event and thus elated to be a part of these occasions. The celebrations of these days are a momentous occasion to celebrate in this institution, which will be held every year. To provide an inclusive environment i.e., communal, socio-economic etc., and to feel responsible towards protecting nature, the college facilitates creating healthy and eco-friendly environment. Tolerance and harmony to cultural, regional, linguistic, communal socioeconomic and other diversities is best achieved by the major events like Fateha Doaz Daham, Saraswati Puja, Sankardev Tithi etc. The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great

fever the national festivals, birth anniversaries, and memorials of great Indian personalities are celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities etc. The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights as a small step to inculcate constitutional obligations among the students. The department of political science also framed a Certificate Course on human rights, ethical values are some of the topics that are included in syllabus of the certificate course. The institution encourages participation of students in Sports and Games, NCC and NSS at national level to strengthen nationwide bond and relation. The institution takes pride of rising up successful leaders among the students by conducting the Dhing College Student Union (DCSU) election every year. The elected representatives are given leadership training and delegate the responsibilities of organizing college programmers' with the support of other student volunteers. The institution takes many initiatives like conducting awareness campaigns, training programmes to sensitize the future leaders to inherit human values coping with the constitutional obligations. NCC and NSS celebrate different important days and thus contribute to the spreading of constitutional values and ideals amongst students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At our college, we take great pride in our vibrant celebrations of national and international commemorative days, events, and festivals. These occasions play a crucial role in fostering an inclusive campus culture and encouraging holistic development among our students.

National days such as Independence Day, Republic Day, Teachers' Day and Gandhi Jayanti National Unity Day, Communal Harmony Campaign Week, Raising Day of NCC, Homage to CDS Gn. Bipin Rawat, National Youth Day, National Voters' Day, Martyrs' Day etc. are celebrated in our institution. The celebration of such days help to create awareness among students that instill patriotism and civic responsibility in our college community.

For international commemorative days like International Women's Day, International Yoga Day, World Environment Day, World Health Day, World Earth Day we conduct awareness drives,

workshops, and panel discussions to sensitize students to global issues and inspire them to be responsible global citizens.

By commemorating these days and festivals, our college enriches the overall development of students, nurturing a sense of belonging and expanding their horizons beyond academics. We firmly believe that our college serves as an inclusive institution, preparing students to thrive in a globalized world.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: I

Title

“Students Participation in Projects and Field Work”

Objectives

To uplift the research skills in students for ease of correlating the theoretical concepts to practical application.

The Context

The institution is trying its best to form an idea relating research and field work.

The Practice

Students regularly submit their projects under the guidance of their teachers.

Evidence of Success

Number of projects done and number of students participated.

Problems Encountered and Resources required

As per new academic pattern of CBCS, the time management for projects has become difficult. The laboratory facilities are not up to the mark.

Best Practice: II

Title

Fostering Social Responsibility: Dhing College's Initiatives for Community Empowerment and Awareness

Objectives

To promote community engagement, raise awareness about important social issues.

The Context

The college has taken on the responsibility of supporting the adopted village called Dhupaguri Kacharigaon.

The Practice

To address different socio-economic issues, various units of the college, like NSS, NCC etc, have been actively engaged in implementing development programs.

The Evidence of Success

The activities under the practice received huge responses from the students and the locals. The willingness of the students to join NSS/NCC to contribute in terms of efforts is a clear proof of success.

Problems encountered and resources required

- Managing academic schedule along with the activities became somewhat difficult for the students and to bring resource persons in rural area for its badroad

connectivity.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One area that sets Dhing College apart is its dedication to making higher education accessible to students from diverse backgrounds, including Bodo, minority, Nepali, and other backward communities. Many of these students are first-generation learners, whose education from the college has empowered them to influence the changing socio-economic patterns of their communities. Despite economic challenges and geographical distances, these students have excelled in their chosen fields with the support of the dedicated faculty.

Since its establishment in 1965, Dhing College has grown and expanded its offerings. It started as an Arts college and later introduced Science and Commerce streams to cater to the demands of students. The college has positioned itself as a reputed educational institution, excelling in academics, sports activities, and cultural programs. It has become a beacon of quality education for all, with a special emphasis on underprivileged students from backward areas within the Nagaon District.

Dhing College's distinctive priority lies in empowering rural and socially marginalized students, especially girls, by nurturing their latent talents. The college addresses their cultural disorientation and provides support through departmental assistance, communication with government authorities, women empowerment programs, and cultural competitions. Additionally, students get benefits from project work, industrial visits, seminars, access to e-resources, and more.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **Inclusivity and Access:** We will prioritize making higher education accessible to students from diverse backgrounds, ensuring equal opportunities for growth and success among students.
- **Academic Excellence:** Our focus will be on strengthening the teaching-learning process, implementing faculty development programs, and incorporating innovative approaches to enhance academic excellence.
- **Skill Development:** We will emphasize holistic skill development through workshops, seminars, and training sessions that enhance employability skills, communication abilities, and critical thinking capabilities of our students.
- **Research and Innovation:** Promoting a culture of research and innovation, we will establish research committees, organize research-oriented events, and provide necessary resources to facilitate meaningful research work among both faculty and students.
- **Student Support:** We will continue to support students, particularly those from rural and marginalized backgrounds, by strengthening counseling and mentoring programs. Scholarships and financial assistance will be available to deserving students to address their academic, personal, and career-related challenges.
- **Collaborations and Partnerships:** Actively seeking collaborations and partnerships, we will provide our students with opportunities for real-world experiences, internships, and placement through interactions with institutions, industries, and organizations.

In the upcoming academic year, Dhing College is committed to inclusivity, academic excellence, skill development, research and innovation, student support, collaborations and partnerships, technology integration, and continuous quality improvement. Together, we will provide a transformative educational experience to our students, preparing them for a successful future.